

Pharmacy Support Specialist

About TruDataRx:

TruDataRx, Inc. uses objective clinical data to help clients improve the clinical efficacy and reduce the costs of pharmacy benefits for its members. We are independent from all players in the pharmaceutical manufacturing and distribution industries, enabling us to best serve our clients. We value the following characteristics:

- Entrepreneurial – the ability to get things done with resources you do not control
- Humility – deep comfort in knowing when you do not know and asking questions
- Collaboration – we always give benefit of doubt that each person has something to contribute
- Imagination – the most powerful word in the English language: each day we work to realize our vision

Key responsibilities:

This role is full-time, remote. This individual will support the Customer Service, prior authorizations, and other needs of the TruCard Product and Pharmacy team.

- Resolve and log all inbound member or client concerns
- Complete administrative tasks related to prior authorizations and appeals
- Support clinical team in prior authorization case reviews
- Support clinical team with outbound member and provider calls
- Perform additional projects and tasks as needed

Qualifications and skills:

- Competitive candidates will have a minimum of 2 years experience in PBM operations, including medical necessity or prior authorization case reviews
- Candidates without PBM experience will be considered if they have leadership experience, e.g. team lead or trainer, or experience with special projects, e.g. inventory management
- Fast learner and interested in potential growth opportunities as the product roles expand
- Excellent verbal and written communication skills a must
- Pharmacy technician experience preferred
- PBM experience preferred
- A track record of fostering collaboration, resolving conflicts, and managing projects is preferred.
- Excellent technical skills in Google Work products (Docs, Drive, Slides) and Microsoft (Word, PPT, Excel)

Contact information:

- Send resume and short description of your interest in this role to careers@trudatarx.com